

Tyson Community Intern 2021

Position Title	Nutrition Specialist Intern
Organization	Samaritan Community Center (SCC)
Department	Nutrition
Address	1211 W. Hudson Road, Rogers, AR 72756
Supervisor Name	Jennifer Turner
Supervisor Contact	(479) 636-4198 or jturner@samcc.org
TERMS OF EMPLOYMENT	
<p>Background Checks</p> <ul style="list-style-type: none"> This position requires a drug test and a reference check. <p>Eligibility</p> <ul style="list-style-type: none"> Be a currently enrolled, undergraduate student who will be returning to college as a full-time (12 credit hours) sophomore, junior or senior in the fall of 2021. Submit written enrollment verification from their college or university confirming the student's enrollment status to United Way of Northwest Arkansas. <p>Work Schedule & Conditions</p> <ul style="list-style-type: none"> This is a full time (35 hours per week), temporary position. Intern is expected to perform work duties on-site at Samaritan Community Center in Rogers, AR. If our organization is still operating in COVID-19 mode, in which all food distribution is outdoors via a drive-thru service line, intern duties will be adapted for the drive-thru. This position is not eligible for sick, vacation, and holiday leave during employment. This position requires the physical ability to stretch, lift (no more than 50 lbs.), handle required equipment (training will be provided), and the flexibility to navigate multiple tasks in multiple programs. This position requires use of a personal vehicle. Mileage will be reimbursed at the government rate. <p>Benefits</p> <ul style="list-style-type: none"> <u>SALARY</u>. The individual shall receive a \$3,200 salary distributed during normal pay cycles (weekly) for the duration of employment. <u>PROFESSIONAL DEVELOPMENT</u>. The United Way of Northwest Arkansas will provide an in-person orientation and three professional development opportunities to the employee. <p>Evaluations</p> <ul style="list-style-type: none"> The employee will receive an evaluation of their performance at the end of their employment from their direct supervisor. The evaluation also includes a self-evaluation and program evaluation. 	

RESPONSIBILITIES

Position Purpose

Intern will work directly with the Nutrition Coordinator and the Grants and Outcomes Manager to promote healthy food initiatives that combine hunger-relief efforts with nutrition information and healthy eating opportunities for food insecure individuals and families in Northwest Arkansas. The results of the intern’s projects will be presented to Samaritan Community Center’s Executive Leadership for inclusion into our Nutrition Policy and adoption into our organization’s long-term Strategic Plan. Approximately 80% of time will be project-based. The remaining 20% of the intern’s time will be spent rotating through several of Samaritan Community Center’s hunger-relief programs.

Duties

- Intern will use evidence-based nutrition education strategies to promote and encourage healthy food choices and behaviors to food-insecure individuals who visit the Samaritan Market client-choice food pantry in Rogers, Arkansas. Education strategies will include:
 - Point-of-service nutrition education such as identification, preparation, client sampling and dissemination of culturally appropriate recipes. Intern will work directly with Samaritan Café kitchen staff to prepare healthy recipes for clients to taste-test.
 - Survey clients as to specific food behaviors, needs and preferences
 - Suggest and implement healthy food nudges (i.e. subtle food pantry and environmental changes in food distribution setting) designed to empower clients to make healthier food choices
 - Assess the impact and outcome that point-of-service initiatives and nudges have on client’s food choices
- Assist the Nutrition Manager and In-kind Manager with maintaining food pantry inventory and with sorting and stocking of pantry purchases and donations.
- Identify and disseminate marketing materials that encourage food pantry clients to maximize government Supplemental Nutrition Assistance Program benefits.

Community Impact

Samaritan Community Center is a nonprofit community service organization that provides emergency assistance and hunger relief to hurting and hungry Northwest Arkansas families. The intern’s project has been specifically developed to positively impact the community and SCC accordingly:

- The goal of the intern’s project will be to encourage food insecure families to make healthier food choices and empower them to prepare healthy meals at home.
- Encourage food insecure families to maximize government nutrition benefits, which will ultimately reduce client dependence on food pantries and community meal sites
- Client survey results will be used to inform future organization policies and procedures around food insecurity and food distribution programming.

QUALIFICATIONS

- Characteristics the intern should have would include, but not be limited to: sense of urgency, dependable, flexible, low resistance to change, self-starter, willing to engage.
- Critical Skills the intern should have would include proficiency in Microsoft Office Suite, Facebook, and Twitter. Previous project management expertise preferred.

- Students with majors in the area of Nutrition, Biology, Mathematics, Organization Development, Nonprofit Management, or similar other majors would be commiserate.
- Student is required to have a valid driver’s license, current auto insurance, and reliable personal transportation.

LEARNING OBJECTIVES

Career Development

By rotating through multiple programs (including exposure to Development, Marketing, Community Partner Groups and Volunteers), walking in the footsteps of Key Leadership and Program leaders, the student will learn how what they’re learning in the classroom interacts and integrates experientially with each component of the nonprofit model here at SCC.

Skill Development

By working directly with Program Leaders, the student will learn (among many key skills) how to interact with subordinates, key staff, volunteers and clients, organize key events and projects, schedule support groups to accomplish strategic objectives, coordinate projects that require networking and collaborating with both internal and external resources, and how to communicate effectively with many diverse individuals and groups.

Personal Growth and Development

By working directly with food insecure individuals and families, intern will obtain an in-depth understanding of the socioeconomic variables that led to food insecurity. Feedback from all previous interns of Samaritan Community Center has been that they have not only developed empathy for hurting and hungry families but have also developed a more mature view of the community in which they live. The leadership environment here at SCC is very much macro. The focus here is on allowing others to ‘find their ceiling’ by equipping them with the tools, resources and encouragement to think for themselves and look for ways improve how we accomplish our mission. A macro environment instills confidence, self-esteem and motivates critical thinking, which is what we need to ensure sustainability.

Employee Name	Supervisor Name
Employee Signature	Supervisor Signature
Signature Date	Signature Date